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NINETEENTH ANNUAL CATALOGUE

OF THE

Officers and Students

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Shepherd College,

BRANCH OF THE STATE NORMAL SCHOOL,

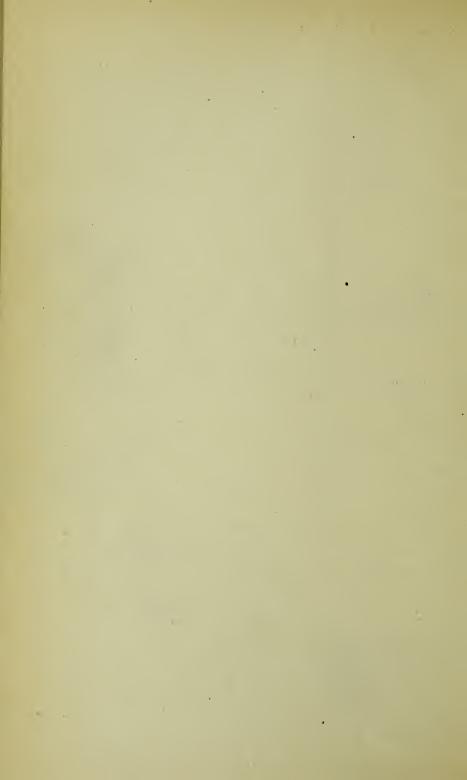
Shepherdstown, Jefferson Gounty,

WEST VIRGINIA,

FOR THE YEAR ENDING JUNE, 1892.



CHARLESTON:
Moses W. Donnally, Public Printer.
1892.



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If a father wishes to give his son a legacy that will endure while life exists, let him send him to an institution where he can obtain a practical education, and he will have the satisfaction of knowing that he has given him what is better than houses, lands and farms or even gold, or silver. These things may take wings and suddenly fly away; but this knowledge will last while life and reason exists.—Horace Mann.

NORMAL SCHOOL OFFICERS.

BOARD OF REGENTS.

EXECUTIVE COMMITTEE.

W. N. LEMEN, Chairman.

JAS. M. HENDRICKS.

GEORGE M. BELTZHOOVER, Sec't and Treas.

COLLEGE TRUSTEES.

*Hon. ALEXANDER R. BOTELER,

President.

Hon. GEORGE M. BELTZHOOVER, Secretary and Treasurer.

DAVID BILLMYER, Esq., Col. Wm. A. Morgan. Hon. C. T. Butler, John H. Zittle, Esq. W. N. Lemen, Esq.

^{*}Died May 8, 1892.

FACULTY.

E. MODE VALE, A. M., PRINCIPAL. (Dickinson College,)

Latin, Greek, German.

CHARLES J. MILLER, M. E. L., (Shepherd College,)

Mathematics, Philosophy, Physiology.

MISS PEARL C. HOSIE, M. E. L., (West Liberty Normal School,)
English, Geography, History, Penmanship.

MISS ELLA FORDYCE, (Hollisdaysburg Female Seminary,) French, Music.

SCOPE OF COURSE OF STUDY.

The Course of Instruction as arranged by the State Board of Regents for the Normal Schools embraces two departments—Normal and Academic. These include the following studies:

English—Reading, Orthography, English Grammar, Higher English, Rhetoric, Literature, English and American, Study of Classics—Shakespeare's Plays, Bacon's Essays, Milton, Scott, Ivanhoe, Kenilworth, and Lady of the Lake, Coleridge's Ancient Mariner, Irving's Sketch Book, Cooper's Pilot and Spy, Longfellow's Courtship of Miles Standish, etc.

HISTORY—History of the United States; General History; Civil Government.

Arts—Penmanship; Book-keeping; Drawing; Vocal Music.

MATHEMATICS—Arithmetic, Mental and Written; Algebra, Primary and Higher; Geometry; Trigonometry; Mensuration.

Sciences—Natural Philosophy; Physiology and Hygiene, with special reference to the effects of Alcohol and other narcotics; Botany; Physical Geography; Psychology; Zoology.

Language – English; Latin; Primmer, Reader, Grammar, Cæsar, Cicero, Virgil; Greek; First Book, Reader, Grammar, Xenophon's Anabasis, Homer's Iliad; German.

NORMAL DEPARTMENT.

The instruction in this department will be confined almost entirely to the English Branches, the great object being to send out teachers fitted in every respect to teach the schools of our State. Every effort will be made to secure thorough study and accurate knowledge of the English tongue. To be thoroughly prepared the teacher must master not only matter but method. Normal students will be required from time to time to take charge of classes in order to learn to do by doing.

It is desirable that all students enrolling in this department shall have previously completed the Third Part of Arithmetic—Ray's Written, some Elementary English Grammar; and the usual Free School Course of instruction in Geography, Reading, &c. They will then be prepared to enter at once upon the work of such reviews in these several studies as are prescribed in the Normal Course of training.

This course is intended to embrace three years—Junior, Middle and Senior; and upon the completion of the Senior Course and an examination, equal at least to seventy-five per cent. of the questions asked upon the studies of the same, the Board of Regents will confer upon the candidate a Diploma, with the title of Normal Graduate. It is made requisite to a diploma that the student shall have good moral habits, good literary habits, a maturity of judgment, and other personal accomplishments essential to give popular, social and school success to the teacher.

The object of Free School is to make the youth of our country honorable and virtuous citizens, and for this work teachers should have special training. This Normal School is open to aid young men and women in this peculiar self-preparation, and it is expected that all who graduate have attained commendable proficiency in this direction.

NORMAL COURSE.

PREPARATORY YEAR.

Orthography—
Reading—Kidd's Rhetorical Reader.
Penmanship—Spencerian System.
Grammar—Reed and Kellogg, or Harvey.
Geography—Map Drawing—Maurey.
History U. S.—Eggleston's.

JUNIOR YEAR.

Orthography—Pronunciation, Diacritical Marks.
Reading - Brooks's.
Drawing—Eclectic System.
Higher English—Reed and Kellogg's.
Physical Geography—Maury's.
Philosophy—Norton's or Hooker's.
Mental Arithmetic—Brooks's.
Written Arithmetic—Brooks's.
Algebra—Ray's 1st Book.

MIDDLE YEAR.

Book-keeping—Eclectic and Bryant's. Rhetoric—Hart's and Hill's. General History—Carter's or Swinton's. Physiology—Cutter's Comprehensive. Natural History—Hooker's or Morse's. Geometry—Brooks's or Robinson's. Botany—Gray's.

SENIOR YEAR.

Literature—English and American—Shaw's.
Trigonometry—Schyler's.
Algebra—Ray's Higher.
Civil Government—Cocker's.
Psychology—Hewett's Elements.
History of Education—Compayre's or Painter's.
Review and Examination on Entire Course.

The student will be assigned the studies of one class, and will not be allowed, only in special cases, to take a study in advance when there is in his class or any preceding classs, a study with which he is not already familiar.

There will be exercise in composition and declamation throughout

the entire course.

Theory and Practice of Teaching will be taught mostly by class work. Normal pupils will be required to hear classes recite on the different branches in the presence of their instructor, and to take charge of classes from time to time to become familiar with methods, school work, etc.

ACADEMIC DEPARTMENT.

This Department was added by the Board of Regents in 1885, and is intended to prepare students for a regular college course and to fit them to enter the State University of West Virginia.

The studies of this Department may be taken as a special course, or they may be carried along with the normal course when they do not interfere with it, as all the studies except the Latin and Greek

are in the normal course.

The Principal is authorized to issue to the student completing this course a certificate, which will be received at the State University as equivalent to its Preparatory Course, in accordance with a resolution to that effect passed by the Regents of the University.

ACADEMIC COURSE.

The Academic course of study shall consist of two years—Junior and Senior.

THE JUNIOR YEAR shall embrace:

FIRST TERM.

Geography—Mitchell's.
Arithmetic—Ray's Higher.
Euglish Grammar—Etymology—Harvey's.
Latin Lesson—Chase and Stewart's.

SECOND TERM.

Geography—Completed—Map Drawing.

Arithmetic—Continued.

English Grammar—Syntax and Composition.

Latin Reader and Grammar—Chase and Stewart's.

THIRD TERM.

Arithmetic—Completed.

English Grammar—Analysis, Prosody and Composition.

Latin Reader and Grammar—Continued.

Physiology and Hygiene—Eelectic.

THE SENIOR YEAR shall embrace:

FIRST TERM.

Algebra—(Elementary) to Involution—Ray's.

Book-keeping—Single Entry—Bryant & Stratton's.

Cæ·ar—two books, Latin Grammar—Chase & Stewart's.

Greek—Harkness' First Lessons, or German.

SECOND TERM.

Algebra—Completed.

Book-Keeping—Double Entry.

Cicero—Three orations, Latin Grammar—Chase and Stewart's.

Greek—Reader and Grammar—or German.

THIRD TERM.

Geometry—First four books—Robinson's.

U. S. History—Eclectic.

Virgil—Three Books, Æneid and Grammar—Chase and Stewart's.

Xenophon's Anabasis—Two Books, or German.

No student falling below a class standing (including examinations) of seventy-five *per cent*, shall be entitled to a certificate.

ART DEPARTMENT.

In this Department instruction is given in vocal and instrumental Music, French and Art Embroidery.

Superior advantages are offered in these branches, progressive and practical methods being employed and every facility afforded to aid the student in the work.

In Music such technical exercises are given as will develop and strengthen the fingers and insure a correct and clean execution, while the studies and compositions are carefully selected with a view to awakening and stimulating good taste in the pupils.

Since no successful advancement can be made until the pupil is well grounded in first principles, special attention is given to elementary instruction and the constant aim is to lead the pupil by thorough and systematic instruction to an understanding and appreciation of the best music and the proper execution of the same.

This course will require four years for completion. Should the pupil possess marked talent and great energy, it may be finished in less time.

MUSIC COURSE-THE PIANOFORTE.

FIRST YEAR.

Studies of the first principles of Music.

Ward—Jackson's Gymnastics for the fingers and wrist.

Mason's five finger exercises and such studies as will prepare the pupils for classic compositions of the Old Masters.

SECOND YEAR.

Scales—Practical exercises of Czerny, Heller and Loeschhorn with studies of moderate difficulty from Mendelssohn, Beethoven and other good composers.

THIRD AND FOURTH YEAR.

Studies of Heller, Czerny, Berens, Kohler, Kullak's octave school, and advanced studies of Beethoven, Schumann, Chopin, Haydn and Liszt.

TERMS-TWO LESSONS PER WEEK.

Pianoforte	 	 	\$9.00 per quarter.
			1.50 per quarter.

Lessons in Theory will be given for which there will be no extra charge.

The school year will be divided into four quarters of two and one half months each.

One half of the tuition must be paid in advance, the other half at end of the quarter.

No deduction will be made on account of absence, except in case of sickness, when the loss will be shared equally between student and teacher.

^{*} Pupils will be charged from beginning of quarter except in special cases.

ENROLLMENT.

NORMAL DEPARTMENT.

SENIOR CLASS.

Albin, Bessie A	nty, Va.
Babb, Mary EGreenland, Grant cou	ntv, W. Va.
*Frazier, Lena V	
Smith, Emily CShepherdstown, Jeffer	rson county, W. Va.
*Byers, W. Elyet Shepherdstown, Jeffer	
Edwards, JohnShepherdstown, Jeffer	
Engle, J. Albert	
*Fearnow, Marshall H Stotler's X Roads, Mc	
Lewis, Harry K. Shepherdstown, Jeffer	
*Marshall, H. Crum	
*Osburn, H. A Shenandoah Junction	
Welshams, Geo. E Bedington, Berkeley	

MIDDLE CLASS.

Edwards, Bessie V	Middleway, Jefferson county, W. Va.
Hill, Mary H	
Hoffman, May	Shenherdstown Jefferson county W Va
Jones, Stella II	
Knott, Essie L.	Moters Lefferson county W Va
Lockhart, Ennice	
Miller, Alice	Karrayevilla Jeffarson gounty W Va
Osburn, Cora M.	Molore Inflorum county W Yo
Ramsburg, Emily A.	Lostown Lafforson county, W Va.
Van Horne, Sadie	Charletown Lefferson county, W. Va.
Babb, E. P	Dhilliani Darbour county, W. Va.
Bishop, W. T.	Crimppi, barbour county, w. va.
Davis, John R	Grimes Station, Md.
Edwards, Richard N	
Hayslett, Harry H	
McKee, E. Hugh	
Miller, J. W. S.	Vanclevesville, Berkeley county, W. Va.
Moler, William R	Molers, Jefferson county, W. Va.
Munson, E. Smith.	Snyder's Mills, Berkeley county, W. Va.
Myers, John L.	. Shepherdstown, Jefferson county, W. Va.
Osburn, S. E	Shenandonh Junction, Jefferson county, W. Va.
Pendleton, Hugh M	Shepherdstown, Jefferson county, W. Va.
Reid. Harry G	M-dley, Grant county, W. Va.
Rightstine, J. Gny	Shedherdstown, Jefferson county, W. Va.
Stingley, T. Wirbur,	Medly, Grant county, W. Va.
Trostle, John A	Kearneysville, Jefferson county, W. Va.
Turner, Edward D	Kearneysville, Jefferson county, W. Va.
Welsh, Jeptha C	Swanpond, Berkeley county, W. Va.

^{*}Not candidates for graduation.

JUNIOR CLASS.

Putlon Lucy S	. Shenandoah Junction, Jefferson county, W. Va.
Putler Virginia	. Shenandoah Junction, Jefferson county, W. Va.
Cost, Nellie M	Spudence Mills Devision Francisco W. Va.
Ends Emme C	Should the Tree County, W. Va.
Fulk, Emma G	Shepherdstown, Jenerson county, W. Va.
Hendricks, Esther	Uvilla, Jenerson county, W. Va.
Kearney, Lillie L	Snepherdstown, Jefferson county, W. Va.
Knott, Laura R.	
Licklider, Mary	Shepherdstown, Jefferson county, W. Va.
Licklider, Willie May	
Marshall, Hattie L.	Kearneysville, Jefferson county, W. Va.
Marten Kellie B	
Miller, Mabel G	
Rightstine, Genevieve	Shepherdstown, Jefferson county, W. Va.
Ruse, Alice	Duffields, Jefferson county, W. Va.
Ruse, Julia	Duffields, Jefferson county, W. Va.
Schley, Mamie C	Shepherdstown, Jefferson county, W. Va.
Shepherd, Lillie B	Shepherdstown, Jefferson county, W. Va.
Wright, Virginia	Shepherdstown, Jefferson county, W. Va.
Bragonier, Richard K	Shepherdstown, Jefferson county, W. Va.
Grove, D. L	Shepherdstown, Jefferson county, W. VR
Hoffman, W. T., Jr	Shepherdstown, Jefferson county, W. Va.
Legge, Clarence.	.Shepherdstown, Jefferson county W Va
Lucas, Armstead S,	Duffields, Jefferson county, W. Va
Miller, Gilbert B.	
	Shenandoah Junction, Jefferson county, W. Va.
Reinhart, R L	Shepherdstown Jefferson county W Va
Reinhart, E. L.	
Ruse, Albert	
Shonaker, E J C	Cold Stream Hampshire county W Va
Van Metre, Garrett B	Vanclevesville Berkelev county W Va
Widmeyer, C. E	Kearneysville Jefferson county W Va
Wolfe, Charies R.	Martinshurg Rerkelev county W Va
	manufacture of the state of the

POST GRADUATE.

Lewis, Anna B...... Shepherdstown, Jefferson county, W. Va.

ACADEMIC DEPARTMENT.

SENIOR CLASS.

Smith, Emily C	Shepherdstown, Jefferson county, W. V
	Shepherdstown, Jefferson county, W. Va
	Shepherdstown, Jefferson county, W. Va.
Welshams, Geo. E	Bedington, Berkeley county, W. Va.

MIDDLE CLASS.

Babb, Mary E	Greenland Grant county W Va
Van Horne, Sadie	Shepherdstown, Jefferson county, W. Va.
Legge, Clarence.	Shepherdstown, Jefferson county, W. Va.
Moler, William R	Molers, Jefferson county, W. Va.

JUNIOR CLASS.

Edwards, Bessie V	Middleway, Jefferson county, W. Va.
Hendricks, Esther	Uvilla, Jefferson county, W. Va.
Hoffman, May	Shepherdstown, Jefferson county, W. Va.
Ramsburg, Emma A	Leetown, Jefferson county, W. Va.
Bragonier, Richard K	Shepherdstown, Jefferson county, W. Va.
Byers, W. Elvet	Shephe dstown, Jefferson county, W. Va.
Edwards, Richard N	Shepherdstown, Jefferson county, W. Va.
Grove, D. L	Shepherdstown, Jefferson county, W. Va.
Lucas, Armstead S	Duffields, Jefferson county, W. Va.
McKee, E. Hugh	Kearneysville, Jefferson county, W. Va.
Myers, John L	Shepherdstown, Jefferson county, W. Va.
Osburn, S. E.	Shenandoah Junction, Jefferson county, W. Va.
Reinhart, R L	"Shepherdstown, Jefferson county, W. Va.
Turner, Edward D	Kearneysville, Jefferson county, W. Va.

ART DEPARTMENT.

Babb, Mary E	Greenland, Grant county, W. Va.
Butler, Nellie	Sher herdstown, Jefferson county, W. Va.
Butler, Laura	
Bowles, Miss M. McClure	Hancock, Md.
Cost, Nellie	Snyder's Mills, Berkeley county, W. Va.
Hendricks, Esther	Uvilla, Jefferson county, W. Va.
Legge, Mrs. J. F	Shepherdstown, Jefferson county, W. Va.
Licklider, Willie May	Shepherdstown, Jefferson county, W. Va.
Miller, Alice	.Kearneysville, Jefferson county, W. Va.
Miller, Mabel	.Kearneysville, Jefferson county, W. Va.
Morrison, Winona	Shenandoah Junction, Jefferson county, W. Va.
Potts, Mrs. H. W	
Powell, Miis Sallie	Shepherdstown, Jefferson county, W. Va.
Potts. Eleanor	
Reynolds, Lalla	Shepherdstown, Jefferson county, W. Va.
Snyder, Mrs. H. L	Shepherdstown, Jefferson county, W. Va.
	Shepherdstown, Jefferson county, W. Va.
Strider, Ida	.Uvilla, Jefferson county, W. Va.
Trussell, Elma	Goresville, Loudoun county, Va.
Wright, Virginia	
Wagner, Mary	Shepherdstown, Jefferson county, W Va.

ENROLLMENT SUMMARY.

Senior Normal Middle Middle Junior Post Graduate Academic Department Art Department	28 32 1 22
Total	

Schedule of Daily Recitations.

3 20 P. M.	United States History.	Geometry.	Latin, Class C.	- Instrumen- tal Music.
2 40 P. M.	Drawing.	General History.	Anabasis.	Instrumen- tal Music.
2 P. M.	English Literature.	Philosophy or Physical Geography.	Latin, Class B.	Instrumen- tal Music.
1 20•P· M.	Grammar.	Higher Algebra.	Higher English.	Instrumen- tal Music.
1 P. M.	Spelling.	Spelling.		
12 M.				
10 40 A. M. 11 20 A. M. 12 M.	Elementary Algebra.	Trigonom- etry.	Greek Lessons.	Instrumen- tal Music.
10 40 A. M.	Mental Arithmetic.	Physiology or Nat. Hist.	Civil Govern- ment or Psychology.	Instrumen- Instrumen- Instrumen- tal Music. tal Music. tal Music.
10 A. M.	Reading or Writing.	Book.keep-	Latin, Class A.	Instrumen- tal Music,
9 15 A. M.	Geography.	Written Arithmetic.	Rhetoric or Botany.	Instrnmen- tal Music.
9 A. M.	Chapel Exercises.			
Воош.	No. 1.	No. 2.	No. 3.	No. 4.

CALENDAR.

Monday, June 13, 8 o'clock P. M., Address before the Literary Societies, by George Edward Reed, DD., LL. D.

Tuesday, June 14, 8 o'clock P. M., Ciceronian Literary Anniversary.

Wednesday, June 15, 8 o'clock P. M., Parthenian Literary Anniversary.

Thursday, June 16, 4 o'clock P. M., Annual Business Meeting of the Alumni Association.

Thursday, June 16, 8 o'clock P. M., Alumni Anniversary.

Friday, June 17, 8 o'clock P. M., Exercises of Graduating Class.

The session for 1892–3 begins September 12, 1892, and is divided into three terms:

The Fall Term opens Monday, September 12, 1892, and continues until Friday, December 2, 1892—12 weeks.

The Winter Term opens Monday, December 5, 1892, and continues until Friday, March 24, 1893—16 weeks.

The Spring Term opens Monday, March 2, 1893, and continues until Friday, June 16, 1893—12 weeks.

GENERAL INFORMATION.

ORIGIN OF THE SCHOOL.

During the spring of 1871, Mr. Shepherd Brooks, the grandson and heir of the late Rezin Davis Shepherd, of this vicinity, was applied to for the buildings erected by his grandfather, in Shepherdstown (which had been used as a court house while the county seat was at this place, and to which the county had added two wings), for the purpose of opening therein a Classical and Scientific School. Permission was readily given, and after some preliminary arrangement a lease of the property for a term of years and renewable, was granted for that purpose. A Board of Trustees was incorporated, with a charter conferring upon them certain privileges similar to other institutions of learning. The school was opened in September, 1871, and February 27th, following, the Legislature established a Branch State Normal School in Shepherd College, which school was organized by the Regents, November 21, 1872. This act was amended by an act approved February 14, 1873, but before it was put into operation it was annulled by the Amended School Law, passed April 12, 1874, which re-enacted the law of February 27, 1872. Owing to these changes and delays, the school did not get fully into operation until September 7, 1873, but has been in successful operation ever since.

LOCATION.

Shepherdstown is situated on the right bank of the Potomac river, in the midst of the beautiful scenery and places of historic interest. The Shenandoah Valley Railroad, passing through the town, crosses the main line of the Baltimore & Ohio Railroad at Shenandoah Junction, six miles south of Shepherdstown. The population of the town is about 1,700. The inhabitants are hospitable, intelligent and moral, and there are few inducements to tempt the student from his studies, or to lead him into vicious habits.

THE BUILDINGS.

The buildings are new, commodious, admirably arranged for the purposes intended, and beautifully situated on an eminence near the centre of the town, with handsome grounds surrounding. The

main building was erected by the late R. D. Shepherd, of this vicinity, and wings have been added since, the whole costing more than \$30,000. The use of said buildings have been generously donated to the Trustees for school purposes, by Shepherd Brooks, Esq., of Boston, the grandson of Mr. R. D. Shepherd.

THE NORMAL SCHOOL WORK.

It is the peculiar province of Normal Schools to train students for the office of teachers and point out to them the most approved and successful methods of instruction and recitation, as well as the best system of organizing, classifying and governing schools. It includes a knowledge of the branches taught, as well as the manner of teaching them, and its object is to form in the students economical and regular habits of study, so as to prepare them for intelligent and systematic teachers. And satisfactory evidence of the success of this school—as a Normal School—is to be found in the well known fact that the great majority of its graduates have taught successfully and that by far the larger number of schools in this region are in the hands of Normal Graduates.

MORAL CULTURE.

This school is a State institution, and is unsectarian in every respect. There are seven churches in town, of different denominations, each having regular service and a prosperous Sabbath school, to which students are cordially redeemed.

to which students are cordially welcomed.

The students are required to be present at the opening exercises of the school each morning. These morning exercises are very often conducted by the ministers of Shepherdstown. The school is greatly indebted to the ministers for their uniform kindness and interest in the school, manifested by their presence at these exercises.

GOVERNMENT.

The government of the Institution will be mild but firm. Students are expected to do promptly what is required of them, to obey all rules and regulations of the school, and to conduct themselves as gentlemen and ladies—refraining from all improprieties of conduct. The better feelings of the pupils and their sense of right will be appealed to, rather than severe and violent measures used. Scholarship will be the main object, but a due regard will be had and proper attention paid to the health and morals of the pupils. Idleness and neglect of studies will not be tolerated.

EXAMINATIONS.

Examinations upon all the studies of the year are held at regular times during the year, to serve as reviews and to test the student's proficiency in his particular studies. These studies are conducted by the teachers in their respective departments, and will be either written or oral, or both combined. Willful absence from these will not be tolerated, and no student can advance until he has sustained his examinations. Reports of the conduct, progress and attendance of the students will be given them regularly, and parents are requested to examine these and to report to the Principal whether they are regularly received.

TO PATRON AND GUARDIAN.

Believing that the true object of any school should be the progress of the student, and that parents and others having immediate charge of students are especially interested in their progress, we desire their earnest co-operation. The teacher may guard the student against errors, he may point out the way, he may lead, but it is a mistaken idea that he can carry the student or force him to knowledge. activity and industry on the part of the student is necessary. Knowledge must be conquered to be possessed. Without study on the part of the student all instruction will not avail. We, therefore, ask the parents and guardians of the students of this school to cooperate with the teachers in securing the very best results for this year's work; to see that the pupils are provided with all books needed; that they are provided with funds to pay the incidental fee or tuition at the time due; that they attend regularly and promptly the daily sessions of the school; that they are in their rooms at study from 7:00 p. m. till 10 p. m., on all evenings of school days except Friday evening, unless on a good excuse you permit them to go out; that they bring home their reports properly kept, and if these reports are not satisfactory to do what you can to make them better; that any irregularities in the behavior or study of any students are promptly reported to the teachers when they ought to know of them.

Attention is especially called to the fact that all exercises begin promptly on the day stated in the calendar and that it is essential to the best interest of the student that he be punctual in his place from the first day of the term till the last. The effect of irregular attendance is to prevent the formation of proper habits of study, to discourage the student, and to interrupt the progress of his classes. School duties once assumed require a student's undivided attention, and no extra work taken upon himself or imposed by others, and no absence for his own pleasure or that of his friends should be allowed to interfere with those studies.

ADMISSION.

To enter the Normal Department as a State Normal Pupil, the applicant, if a male, must be fourteen years of age; if a female, thirteen, and must be able to pass an examination in spelling, reading, arithmetic, geography, and first lessons in English Grammar.

Such pupils are admitted free of tuition, on condition that they teach one year in the free schools of this State, at the usual compensation. Application for Normal appointments should be made to the superintendent of the county in which the applicant resides; but if the quota of the county is full, application should be made to the Principal of the school the applicant desires to attend. The number to which each county is entitled has been fixed by the Board of Regents as follows:

Barbour	17	Mineral	16
Berkeley		Monogalia	21
Braxton		Monroe	
Boone		Morgan	g
Brooke		McDowell	
Cabell		Nicholas	
Calhoun		Ohio	
Clav		Pendleton	
Doddridge		Pleasants	
Fayette		Pocahontas	9
Gilmer		Preston	27
Grant		Putnam	10
Greenbrier		Raleigh	
Hampshire		Randolph	
Hancock		Ritchie	22
Hardy		Roane	
Harrison		Summers.	
Jackson		Taylor	
Jefferson		Tucker	
Kanawha		Tyler	
Lewis.	20	Upshur	
Lincoln.	15	Wayne	
Logan		Webster	
Marion		Wetzel	
Marshall.		Wirt	
Mason		Wood	
Mercer		Wyoming.	7
VIE - F			

Graduates of either Department of the College may obtain the privilege of continuing their studies in any special branches that they may desire, by application to the Principal.

EXPENSES.

All fees must be paid in advance. No abatement will be made for a fraction of a month, for absence, except in cases of sickness extending over a month, and for suspension or expulsion. State Normal pupils enter free of charge for tuition and use of library and apparatus, but are required to pay \$1.00 per term incidental fee.

Board can be had in private families from \$2.50 to \$3.50 per

week.

NORMAL DIPLOMAS.

To receive a Normal Diploma, the student must complete the entire Normal Course prescribed, and pass an examination on the

same equal to seventy-five per cent. of the questions asked. These Diplomas are now equivalent to number one certificates anywhere in the State, when the holder has taught three years under a number one county certificate. The legislature has enacted that there shall be a State Board of examiners, which may issue two classes of certificates: first class for twelve years, second class for six years. "The second class certificates shall be issued upon application, without examination, to the graduates of the State Normal School and its branches, and of the State University, when such graduates shall have presented to the board satisfactory evidence that they have taught successfully three years in the State under a number one county certificate, two of which said three years shall immediately precede the application for such certificate." "Such certificate shall be equivalent to a number one county certificate granted by a county board of examiners, and shall be valid in any school district in the State.

LITERARY SOCIETIES.

There are two Literary Societies connected with the College—the Parthenian, composed of females, and the Ciceronian, composed of males. These afford special advantages in Composition, Reading, Declamation, Oration, etc., which are required in the regular course. All those intending to complete a course here are expected to connect themselves with a Literary Society and become working members.

RULES FOR THE GOVERNMENT OF PUPILS.

- 1st. Each scholar shall attend the daily sessions of the School, and said session shall not be less than six hours.
- 2nd. The daily sessions shall be opened with such devotional and other exercises as the faculty may establish.
- 3rd. No student shall leave the school room without the instructors permission.
- 4th. Whispering, unnecessary moving about the room, and laughing, talking or disturbing noises are prohibited.
- 5th. All defacements of the walls, seats, desks, or other property of the schools, is prohibited.
 - 6th. Care of clothing, books and person is enjoined on students.
- 7th. Polite and respectful deportment is required of all, both in and out of school.
- 8th. Students shall not be permitted to leave the school grounds during school hours without giving satisfactory reasons.
- 9th. When studies have once been assigned a pupil, they will stand until changed or modified by the Principal. Each student shall have at least three studies.
- 10th. Students will have access to the school building only in school hours, without the Principal's permission, and will always be held responsible for damage done.
- 11th. All damage, destruction or waste committed by a student shall be repaired at the expense of the perpetrator.
- 12th. Students shall attend all recitations and examinations, and no pupil shall go on with his class until he has passed said examination.
- 13th. Students are forbidden to visit all places where intoxicating drinks are sold as a beverage, under the penalty of suspension or dismission, as the Faculty may direct, with the approval of the Executive Committee.

14th. Pupils shall not visit or receive company during the nights of school days, after the hour appointed by the Faculty for study, except by the written permission of their parents or guardians, or by special permission of some member of the Faculty, who must make a note of the same and report to the Principal.

15th. The carrying of fire-arms, or any deadly weapon, is strictly forbidden. The violation of this rule shall subject the offender to the severest penalty of the school, The playing of cards, or the bringing of them on the school grounds, is prohibited, and any violation of this rule will be punished by suspension or expulsion, at the discretion of the Executive Committee.

16th. Students absenting themselves without permission, will be required to explain their absence. It shall be the duty of each student to render his or her excuse for absence, as early as possible, to the proper officer, and without being called upon. If any student shall neglect to do this, and shall suffer three days to pass without rendering said excuse, it shall not be received without a special vote of the Faculty.

17th. Pupils who are absent from recitation without excuse, shall be required to recite said recitations upon their return to class.

18th. In all cases where a student attending a recitation is not prepared to recite, it is his or her duty to make it known before the commencement of the exercise to the Teacher who conducts it. should he or she fail to do so, he can not afterwards be excused on the lesson.

19th. Such excuses as the following are deemed inadmissible, viz: Not hearing the bell; not being able to prepare the lesson; being out late the preceding evening; writing letters or preparing School or Society exercises; mislaying books or articles of apparel; interruption by students or other visitors. If any of these excuses are ever admitted, it must be beforehand, and from some peculiarity in the circumstances of the case; and in general an excuse is not to be received after an absence, when the student might have applied beforehand for leave of absence, even though the excuse in itself be sufficient.

DISCIPLINE.

The methods of discipline shall be:—

1st. Private Admonition by the Principal.

2nd. Admonition by the Faculty.

3rd. Admonition before the whole school.

4th. Suspension.

5th. Dismission from school.

The scale of demerits shall be for each offense, as follows:

Absence from roll call without excuse 1
Absence from school without excuse
Absence from recitation without excuse
Talking or whispering in study room 1
Moving seat without permission
Leaving room without permission
Whispering and want of attention during recitation 1
Defacing desks and books
Disobedience to instructors or violation of the 15th rule 5
Improper or profane language 5
Loud talking and noise ingoing to and returning from recitation. 2
Quarreling or angry altereation

Ten demerits in any one month, to receive admonition from the Principal; twenty, from the Faculty; thirty, to be admonished before the school, and forty to be reported to the Executive Committee for their action.

Striking in anger, any pupil, except in self-defense, or in resenting a gross insult, shall be punished by suspension or expulsion, at the discretion of the Executive Committee. Striking a Teacher, or conviction of felony, shall be punished by expulsion.

The commission of any misdemeanor against the law of the State, shall be punished by suspension or expulsion, as the Executive Committee may direct.

In all cases of expulsion, an appeal to the Board of Regents may be taken.

The Faculty and Their Duties.

1st. The principal and his assistants shall be known as the Faculty, who shall meet at the call of the Principal.

2d. The Principal, in addition to his duties as Professor, shall be the Executive officer of the school, and shall sign all reports and other official papers. He shall have general supervision over the school, and shall assign to the assistant teachers, the classes and studies which they are to teach, and to the pupils, the studies which they are to pursue, and shall determine what tests shall be required to complete said studies. He shall fix the order and methods of all examinations, and shall require of his assistants, that they so manage their classes, that the pupils may have an opportunity of completing the course in the time prescribed. He shall fix the scale of grading to be used in the school, and how often reports of scholarship and attendance shall be made, and shall make all required reports to the proper officers.

3d. The Assistant Teachers shall form the "Advisory Board" of the Principal, and their opinions shall, at all times, be treated with respect. In the absence of the Principal, the first Assistant shall act as Principal.

4th. Each Professor and Teacher shall be held responsible for the conduct and progress of the pupils under his immediate instruction, and shall require strict obedience to the Rules and regulations at all times.

5th. The Faculty shall have the care, government and instruction of the pupils, under the Rules and Regulations; they shall devote their time to their duties, and engage in no business that will impair their faithful performance thereof; but the Principal or any Teacher shall collect tuition fees, when required to do so by the Treasurer and Executive Committee.

6th. The Principal shall, as soon as practicable after the beginning of the School Year, make out classification of the Pupils, according to their respective studies, and in due season, publish the same in a catalogue, with such other general information and announcements pertaining to the school, as may be of pulic interest. He shall also furnish to the Regents, a list of the candidates for graduation, designating the paying from the non-gaying pupils, and giving the age and grade of standing of each candidate, with the names of the studies in which they have been examined.

7th. The Principal of each Normal Schools shall have full power to regulate the social intercourse between the young ladies and gentlemen of the School in such way as he shall deem best for the interests of the school and the parties concerned.

The Principal shall see that a record is kept of the monthly and term class standing of each pupil.

At a regular meeting of the Board of Regents of the State Normal Schools held in the town of Grafton on the 24th day of June, 1887:

On motion the following was added to the "Rules and Regula-

TIONS OF THE STATE NORMAL SCHOOL AND ITS BRANCHES:"

"Hereafter the Faculty shall have the power to suspend students for a time agreed upon by the Faculty, said time not to exceed one year, when such suspension shall become necessary for the proper government of the school; the right of appeal to the President of the Board being reserved to the party suspended.

And in no case shall any student be suspended until he has been given a reasonable time and opportunity for making his defense be-

fore the Faculty.

B. S. Morgan,

President.

Duties of Executive Committee.

- 1st. It shall be the duty of the Executive Committee to exercise proper care over the buildings, grounds and property of the school; keep them in good repair, prevent all damages, and demand indemnity for the same; see that school-rooms are properly warmed, ventilated and kept clean and comfortable.
- 2d. They shall audit all accounts against the school, determine all matter of expenditure not provided for by law or otherwise, and, in all emergencies, exercise such executive authority in the absence of the Regents as the law permits, and order the payment of expenditures as they occur, from moneys received from the State or on account of tuition, and incidental fees.
- 3rd. They shall elect from their own body a Secretary and Treasurer.
- 4th. The Secretary shall keep a record of the proceedings of the committee; shall enter therein all moneys received by the Treasurer or Executive Committee, and at all times subject his record for examination by the Faculty, the Executive Committee, or the Board of Regents.
- 5th. The Treasurer shall receive all money drawn by the Executive Committee from the State or derived from tuition and incidental fees, pay it out by order of the Executive Committee, and report to the Board of Regents at the close of the school year; he may, with the approval of the Executive Committee, designate the Principal or other Teachers, as Collector of the tuition and incidental fees, but such Collector shall pay the same over to the Treasurer as received, and take his receipt therefor.
- 6th. The Executive Committee shall visit the school from time to time, note the progress of the pupils, their conduct, the modes of instruction, and inspect the buildings, furniture and fittings.
- 7th. The Executive Committee shall prepare and present to the Board of Regents at their annual visit, a report, showing in detail the amount received from all sources and the amount disbursed for all purposes by them during the year, with such other information as will show the operations, condition and wants of the school.

ALUMNI AND ALUMNAE.

Normal Department.

1874.

Wm. Price Craighill, M. E. L. Died November 16, 1881.

James, M. Engle, Clerk in Treasury Dep't., Washington, D. C.
Charles M. Folk, Farmer, Jefferson county, W. Va.
William J. Henkle, Farmer, Jefferson county, W. Va.
Andrew J. Lemaster, M. E. L., M. D., Bedington, W. Va.
Chas. J. Miller, M. E. L., Asst. Principal in Shepherd College.
Clinton M. Miller. Died October 7, 1890.
Augustus C. Morgan, Teacher, Jefferson county, W. Va.
James W. Wiley, Merchant, Chanute, Kansas.
Ida M. Billmyer, Mrs. Frank Hill, Berkeley county, W. Va.
Belle Byers, M. E. L., Mrs. Jas. W. Beane, Charlestown, W. Va.
Ida V. Chapline, Mrs. Jas. H. Rogers, Hampshire county, W. Va.
Rosa Lee Cockrell, Teacher, Millville, W. Va.
Annie E. Fawcett, M. E. L., Teacher in Shepherdstown Graded
School.

Mary F. Folk, Jefferson county. W. Va.

Ida B. Kearney, Mrs. L. T. Hoke, Martinsburg, W. Va. Ella M. Kelsey, Teacher in Shepherdstown Graded School. Sue V. Koontz, Mrs. R. C. Hess, Washington, D. C.

Annie D. Licklider, Shepherdstown, W. Va.

Eleanor S. Powell, Mrs. H. W. Potts, Shepherdstown, W. Va. Rose Snyder, M. E. L., Mrs. H. M. Turner, Jefferson county,

W. Va.

1875.

J. E. S. Baker, M. D., California. Died January 23, 1889. Jas. W. Caffinbargar, Farmer, Jefferson county, W. Va. Harry B. Highbarger. Died March 19, 1881. John S. Hollis, Merchant, Nashville, Tenn. Rev. Jno. O. Knott, M. E. L., Keyser, W. Va. Geo. M. Knott, M. E. L., Moler's, W. Va.

Wm. E. Osbourn, Farmer, Jefferson county, W. Va. Thomas L. Richard, Merchant, Hagerstown, Md.

Chas. T. Smootz, Prin. Graded School, Moler's, W. Va.

Harry M. Turner, M. E. L., Sect. State Board of Agriculture.

E. Rush Turner, Farmer, Jefferson county, W. Va.

Rose A. Byers, Shepherdstown, W. Va. Ella S. Byers, M. E. L., Mrs. W. E. Phelps, Baltimore, Md. Ida M. Fleming, M. E. L., Mrs. Eugene Gerstell, Mineral Co. Kate S. Groff, Mrs. Henry Busey, Gerardstown, W. Va.

Ada M. Harp, M. E. L., Mrs. C. D. Keplinger, Shepherdstown, W.

Annie S. Harrison, Mrs. C. S. Hunter, Savannah, Mo. Emma K. Hawkins, Mrs. S. D. Kessner, Columbia, S. C. Ida M. Hill, Mrs. Neill, Teacher, Shepherdstown Graded School. Julia A. Hoffman, Mrs. Filmore Reynolds, Shepherdstown, W. Va.

Laura M. Lee, Mrs. Lieut. W. A. Simpson, U. S. Army. Ida P. Lemen, Berkeley county, W. Va. Florence McAnley, Mrs. Theodore Rogers, Shepherdstown, W. Va. Brownie Morrison, Mrs. Dr. J. H. Neff, Harrisonburg, Va. Anna B. Osbourn, Mrs. Morris Hedricks, Jefferson county, W. Va. Kate L. Rentch, Mrs. C. D. Wysong, Jefferson county, W. Va. Fannie Shepherd, Mrs. Hugh P. Allen, Pittsburg, Penn. Ida M. Smurr, M. E. L., Mrs. Dennis Kilmer, Martinsburg, W. Va.

1876.

Hugh P. Allen, Engineer, Pittsburg, Penn. George F. Engle, M. E. L., Farmer, Jefferson county, W. Va. Rev. Edward L. Folk, M. E. L., Mt. Jackson, Va. Geo. M. Folk, Farmer, Berkeley county, W. Va. Harry C. Getzendanner, M. E. L., Farmer, Jefferson county. A. Frank Hess, M. E. L., Clerk B. & O. Relief Association. Samuel T. Knott, M. E. L., M. D., Moler's, W. Va. G. Port Morrison, M. D., Martinsburg, W. Va. Horace C. Osbourn, Merchant, Keller, W. Va. Elyett B. Pitznogle, Teacher, Berkeley county, W. Va. James M. Ransom, Dentist, Charlestown, W. Va. Melvin L. Ronemous, Carpenter, Jefferson county, W. Va. James T. Ryan, Carpenter, Kansas City, Mo. Jacob A. Staley, Clerk, Shepherdstown, W. Va. Randolph J. Strider, died June 4, 1890. Joseph Waller, Farmer, Jefferson county, W. Va. Sallie G. Enther, Shepherdstown, W. Va. A. Rose Johnson, Philadelphia, Penn.

Emma K. Keeseeker, M. E. L., Mrs. Wm. C. Link, Jefferson county, W. Va.

Bettie M. Morgan. Died December 6, 1890.

Laura Powell, Mrs. Wm. Roberts, Harrisonburg, Va. Lilly A. Reinhart, Mrs. Samuel T. Knott, Moler's, W. Va.

Julia M. Rentch, M. E. L., Shepherdstown, W. Va.

Hattie H. Saunders. Died May 23, 1878.

S. Louise Saunders, Mrs. W. P. Manning, Washington, D. C. Octavia E. Triplett, Mrs. J. Boxwell, Frederick county, Va. Mary L. West, Govanstown, Md.

1877.

Wm. T. Highbarger, M. E. L., M. D., Maysville, W. Va.

Chas. F. Poland, Romney, W. Va.

Ella L. Cameron, M. E. L., Mrs. R. M. Billmyer, Shepherdstown, W. Va.

Ella D. Hout, M. E. L., Shepherdstown, W. Va.

Anna J. Morgan, M. E. L., Mrs. H. C. Getzendanner, Kearneysville, W. Va.

Dora A. Snyder, M. E. L., Mrs. Lawrence Hout, Warrenton, Va. Lilly V. Stonebreker, M. E. L., Mrs. Geo. P. Ockerhausen, New York.

Jennie B. Vandiver, M. E. L., W. F. Wigman, Romney, W. Va.

1878.

Geo. W. Banks, Principal of Shepherdstown Graded school.
C. W. Crow, Employe S. V. R. R., Hagerstown, Md.
Jacob F. Engle, M. E. L., Lawyer, Charlestown, W. Va.
Jesse A. Engle, Teacher, Jefferson county, W. Va.
Robert N. Harp, M. E. L., died June 9, 1888.
Robert M. Huyett, Miami, Mo.
R. S. Hubbard, M. E. L., Philadelphia, Pa.
Mary E. Allen, Teacher, Selma, Cal.
Florence B. Humrickhouse, M. E. L., died July 19, 1885.
Marian Lakin, Mrs. Daniel Hendrickson, Grant county, W. Va.
Alice H. Smootz, M. E. L., Shepherdstown, W. Va.

1879.

Joseph H. Bowers, M. E. L., Chico, Cal.
Charles R. Fawcett, M. E. L., Artisan, Texarkana, Ark.
Geo. J. Hill, Teacher, Harper's Ferry, W. Va.
Rev. H. Lee Hout, M. E. L., Rileysville. Va.
Wm. J. Knott, M. E. L., Farmer, Jefferson county, W. Va.
Wm. Jennings Logie, M. E. L., died August 7, 1881.
Edward R. Lucas, Farmer, Duffields, W. Va.

James S. Michael, Dealer in Agricultural Implements, Sioux City, Iowa.

J. Davis Rentch, M. E. L., died March 26, 1887.
Charles H. Reinhart, Merchant, Parsons, Kansas.
F. L. Weltzheimer, Civil Engineer, N. & W. R. R.
Gustave B. Wiltshire, Farmer, Jefferson county, W. Va.
Bettie M. Chapham, Teacher, Leetown, W. Va.
Lilly Fleming, Shepherdstown, W. Va.
Rose Fleming, Mrs. Geo. Coffinbarger, died March 2, 1885.
Ida M. Osbourn, Mrs. S. M. Huyett, Shepherdstown, W. Va.
Amelia P. Pitznogle, Mrs. John Miller, Berkeley county, W. Va.
Emma W. Reynolds, Mrs. Thos. P. Clapham, Berkeley county, W. Va.

1880.

Charles J. Custer, Plasterer, Martinsburg, W. Va.
John P. Engle, Telegraph Operator, Encenitos, California.
Daniel H. Folk, Farmer, Berkeley county, W. Va.
Geo. H. Ramsburg, County Supt. of Schools, Jefferson county, W. Va.

Benj. F. Trostle, M. E. L., Farmer, Jefferson county, W. Va.

J. Frank Turner, M. E. L., Teacher, Uvilla, W. Va. Virginia L. Brooks, Martinsburg, W. Va. Minnie R. Chrisman, Teacher, Anna Arundel county, Md. Mary E. Entler, Mrs. William Folk, Jefferson county, W. Va. Nannie M. Fleming, Government Printing Office, Washington,

D. C. Ida E. Folk, Jefferson county, W. Va.

Lulie M. Huyett, Miami, Mo.

Laura May Murphy, Mrs. R. C. Richardson, died November 4, 1887.

Sallie B. Lemen, Mrs. H. Lee Hout, Rileysville, Va.

1881.

Robt. M. Billmyer, died July 23, 1891.

John F. Engle, died January 9, 1888.

Wm. Lee Koontz, Commission Merchant, Washington, D. C.

Thos. T. Lemen, Merchant, Martinsburg, W. Va.

Georgie Lee Johnson, Mrs. Jos. Walper, Kearneysville, W. Va.

1882.

N. M. Hendricks, M. D., Keedysville, Md.
Julian L. Latimer, U. S. Naval Academy, Anapolis, Md.
Wm. H. Wolf, M. D., Martinsburg, W. Va.
Lillian Lee Chapline, Shepherdstown, W. Va.
S. C. Virginia Fulk, died October 7, 1888.
Sydney A. Groves, Mrs. Neal, Roanoke, Va.
Mary C. Hill, Baltimore, Md.

Anna H. Hunter, Shepherdstown, W. Va. Helen B. Pendleton, Shepherdstown, W. Va.

1883.

Alice P. Pendleton, Shepherdstown, W. Va.

1884.

Mathew E. Mason, Engineer, Birmingham, Ala. Edward H. Spohn, Printer, Shepherdstown, W. Va. H. L. Wintermoyer, Merchant, Shepherdstown, W. Va. Enoch H. Vickers, Teacher, W. Va. University, Morgantown, W. Va.

Hattie V. Bennett, Mrs. J. C. Hann, Lancaster, Pa. Lizzie A. Boswell, Mrs. J. W. Watts, Augusta county, Va. Ada V. Brotherton, Teacher, Kabletown, W. Va. Maggie L. Graves, Washington county, Md. Sallie C. Hollida, Berkeley county, W. Va.

1885.

E. C. Armstrong, Front Royal, Va.
Chas. S. Billmyer, Billmyer's Mills, W. Va.
Harry Hollida, Merchant, Snyder's Mills, W. Va.
James N. Randall, Druggist, Philadelphia, Pa.
Brock Reinhart, Engineer, Gordonsville, Va.
Kate Eichelberger, Uvilla, W. Va.
Nannie B. Herr, Mrs. W. H. Kearfott, Kearneysville, W. Va.
Julia Mason, Teacher, Jefferson county, W. Va.
Sallie H. Miller, Shepherdstown, W. Va.
Ella B. Rickard, Shepherdstown, W. Va.
Verina Stonebraker, Shepherdstown, W. Va.
Sallie Wysong, Jefferson county, W. Va.

1886.

Jacob F. Fulk, Student, Nashville University, Tenn. James K. Hendricks, Engineer, Ironton, Exten. B. & O. R. R. Nellie R. Bennett, Mrs. S. P. Humrickhouse, Shepherdstown, W. Va.

1887.

W. S. Hammond, Student, R. M. College, Virginia. F. M. Logie, Merchant, Baltimore, Md. Susie C. Ferrel, died January 21, 1892. Lucy H. Schoppert, Shepherdstown, W. Va. Etta S. Porter, Mrs. C. C. Frazier, Shepherdstown, W. Va. Jeannie Wysong, Jefferson county, W. Va.

1888.

Chas. R. Jones, Merchant, Millwood, Va. Joseph B. Reinhart, Jefferson county, W. Va. Mary M. Myers, Berkeley county, W. Va.

1889.

Harry M. Allen, Engineer W. Va. C. R. R. F. Melvin Davis, Farmer, Washington, Md. Frank McDaniel, Studant, Dickinson College, Pa. Alvy H. Reinhart, Student Mechanic's Institute, Baltimore, Md.

1890.

Hugh R. Leavell. Ella R. Kanode, Teacher, Rippon, W. Va. Mollie Wintermoyer, Shepherdstown, W. Va.

1891.

Martin L. Learnow, Teacher, Morgan county, W. Va. Walter R. Hill, Teacher, Jefferson county, W. Va. Carleton H. Licklider, Student, Hamden-Sidney College, Va. Annie B. Lewis, Shepherdstown, W. Va.



